

**Let's eat grandpa.  
Let's eat, grandpa.**

**Correct punctuation can  
save a person's life.**

**General information about commas:**

four main groups

introducer commas

coordinator commas > link more than just independent clauses

insertor commas

tag commas

<http://letsjustbeclear.com/wp-content/uploads/2014/10/How-And-When-To-Use-A-Comma.png>

**introducer commas:**

- follow the element that is in front of the first independent clause in a sentence

examples:

*words:* **Therefore**, I plan to go shopping.

*phrases:* **As a result**, I don't have any money left for this month.

*dependent clauses:* **Because I have an empty closet**, my mum recommended a shopping trip.

*direct quotations:* "**Go shopping with your best friend**", she said.

**Coordinator commas:**

- link equal elements in a sentence, together with a coordinating conjunction

examples:

*two independent clauses:* **His car was broke**, so **he bought a new car**.

*series of three or more words:* He likes to **play football, watch movies, listen to music**, and **to meet his friends**.

*series of three or more phrases:* Firefighters have to work **on weekends, at night**, and **on holidays**.

**Insertor commas:**

- used before and after an element that gets inserted into the middle of an independent clause

examples:

*words:* My brother, **however**, refuses to clean his room.

*phrases:* My sister, **on the other hand**, always cleans her room.

*nonrestrictive phrases and clauses:* Sam, **her boyfriend**, is really annoying.

*Reporting verbs in direct quotations:* "I've tried to learn how to bake dozens of times", **she says**, "but can't."

**Tag commas:**

- used when certain elements are added to the end of a sentence

**examples:**

*words:* I like to eat lots of chocolate, **too**. I do not gain weight, **however**.

*phrases:* She plays her saxophone for half an hour every day, **for example**. She also sings a lot of songs, **playing guitar**.

*tag questions:* That's very nice of him, **isn't it?**

*direct quotations:* He smiles as he says, "**Catch me if you can.**"

- ① Fill in the correct commas. Remember that some sentences need more than one comma.



I had toast coffee fruits and some tomatos for breakfast.

She cries as she shouts "I can't believe you betrayed me!"

Nervously I looked for my driving license.

After 12 years of school I finally passed my final exams.

My mother who just celebrated her fiftieth birthday enjoys hiking every summer.

Because it is my birthday I get a lot of presents.

"May I have something to eat" he asked.

My sister however refuses to stop drinking.

I like to go swimming too.

He plays table tennis beating me most of the time.

You really like him don't you?

Jill likes cheese cake but Fred likes chocolat cake.

When my best friend was in Italy he often wrote to me.

<https://abramkj.files.wordpress.com/2014/05/comma.png>